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CONFIDENTIAL

Office Memorandum · UNITED STATES GOVERNMENT

DATE: 3 Jan 58

TO : Chief, Management Staff

FROM : Acting Director of Training

SUBJECT: Transfer of Position from OS to OTR

TAB

1. A new course to be known as "Audio Countermeasures" is being established by OTR at [redacted] The objectives of this course are to: 25X1A6b

a. Provide basic training in the theory of electricity and electronics

b. Give the student familiarization with all known techniques of audio surveillance, and to develop proficiency in audio countermeasures

c. Provide training in the principles of physical search, the use of electronic search equipment, and the elements of technical reporting.

2. The duration of this course will be four weeks and a minimum of four presentations will be given during the calendar year 1958. Each class will have an enrollment of from 10 to 20 persons.

3. The Director of Security has agreed to transfer a position to the Table of Organization of the field training staff at [redacted] in order to provide greater technical competence in OTR for the conduct of this course, as well as for instruction in related audio surveillance matters in other courses. The recommended grade is GS-13. The position will be filled by the Director of Security on a reimbursable basis similar to existing arrangements with the DD/P for filling instructor positions in other operations courses. 25X1A6b

4. Arrangements will be made by the administrative staffs of OS and OTR for the necessary transfer of funds.

[redacted] 25X1A9a

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